Ville d'Onex - SBEL
Ch. Charles Borgeaud 27
1213 Onex
022.879.59.49

Le Manège

Rental agreement

Lessee

Name / company :

Name of event responsible, contact : Contract signatory :

Adress :

Invoicing adress :

Phone (private) : Mobile :

Phone (work) : Email :

Rent

Rental date : Kind of event :

Event scedule : from h to h Setting up time : from h

Day(s) for preparation / dismantling : yes ☐ no ☐ Date(s) : from h to h

Number of people expected : Caterer :

Meals : yes ☐ no ☐ Cocktail ou apéritif only : yes ☐ no ☐
Buffet : yes ☐ no ☐ Other :

Equipment, furniture, arrangements (contact M. Maye 0041 76 377 86 91/ assistant M. Eigenmann 0041 78 788 98 89)

Music/entertainment yes ☐ no ☐
Chairs yes ☐ no ☐ quantity :
Podium/stage yes ☐ no ☐

Video projector yes ☐ no ☐
Screen yes ☐ no ☐
Professional sound system yes ☐ no ☐
Special lighting yes ☐ no ☐

Any particular technical or other demand must be required at least 3 weeks before the event

Rates (filled by the SBEL)

Onex resident, association or political party ☐ event of caritative association ☐ any other event ☐ package daily rate ☐

Rental fee[1] Frs. Technical extras Frs.

Advance 50% non refundable Frs. Staff Frs.

[1] *The rate is determined according to the adress and / or the purpose of the event. In case of abuse (misleading information, etc..), the SBEL will apply the highest rate.*

Remarques

Onex le : ..... Signature : .....